

MEMORANDUM OF ASSOCIATION

of

*The Delhi Public School Society*  
(Registered under Societies Registration Act of 1860)

(Reg. No. 361/S of 1948 - 1949 )

  
PRINCIPAL CUM MANAGER  
DELHI PUBLIC SCHOOL  
BULANDSHAHR-203001 (U.P.)

कार्यालय रजिस्ट्रार समितिवा  
रजिस्ट्रेशन नं० ... १३६१...  
डाकुमेंटेशन नं०.....  
प्रवेश ... Anandani ११२



..... के आवेदन को  
बही संख्या... पर समिति पंजीकरण  
अधिनियम XXI 1860 के अन्तर्गत  
पंजीकरण नं०... १३६१... दिया गया

रजिस्ट्रार समिति  
दिल्ली सरकार

PRINCIPAL CUM MANAGER  
DELHI PUBLIC SCHOOL  
BULANDSHAHR-203001 (H)

Registered as on 12/10/17

# MEMORANDUM OF ASSOCIATION OF THE DELHI PUBLIC SCHOOL SOCIETY

  
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The name of the Society shall be 'The Delhi Public School Society'.

1. Objects : The objects of the Society shall be :

- (a) to establish progressive schools or other educational institutions in Delhi or outside Delhi, open to all without any distinction of race or creed or caste or special status.
- (b) to impart sound and liberal education to boys and girls during their impressionable years – a type of education that will lay stress on character building, team work, esprit de corps, physical development and will infuse in school children a spirit of adventure, fair play and justice.
- (c) to develop among its students a feeling of pride in Indian culture and to produce citizens who will be truly Indian and will rise above social, communal religious or provincial prejudices.

2. In furtherance of the objects, it shall

- (a) construct, demolish or alter any buildings which may be necessary or convenient for its objects.
- (b) provide hostels and residences, as may be needed, for such students and staff who belong to or work for it.
- (c) sell, lease, mortgage, charge, surrender, let on hire, exchange, dispose of, or otherwise transfer for consideration or by way of gift all or any portion of its property, rights, assets, any liabilities to any other Society, person or persons.
- (d) purchase, take on lease, or exchange, hire, accept as a gift or otherwise acquire or deal in any movable or immovable property, or rights therein or privileges thereto, attaching which may be necessary or convenient for its objects.
- (e) buy, sell, endorse, negotiate or transfer all Government and other securities and to collect and realize interest, bonus, dividend or profits on such securities.
- (f) invest and deal with its funds and moneys in securities or property and to operate its accounts with any bank, bankers or shroffs etc. upon such terms and conditions and in such manner as may from time to time be determined or deemed expedient.

  
Secretary  
The Delhi Public School Society  
F-Block, East of Kailash  
New Delhi-110065

  
PRINCIPAL / JRM MANAGER  
DELHI PUBLIC SCHOOL  
BULANDSHAHR-203001 (U.P.)

  
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29th May 2023

- (g) lend or otherwise employ moneys belonging to it, to borrow or raise money with or without security by mortgaging or debenture or charging the whole or any part of its property, assets or rights and on such terms and conditions, as may be determined from time to time.
- (h) do all such other acts and things whether incidental to the powers aforesaid or not, as may be requisite in order to further its objects
- (i) engage, invest or enter into any contractual obligations for the purpose of the promotion of a sound and liberal education system.
- (j) take over, on such terms as may be determined, any existing school or college with its properties, movable and with or without its liabilities and to carry on the same as an educational institution or to amalgamate the same with any school established by the school Society and to amalgamate with any other Society having similar objects.
- (k) enter into any arrangement with Government for securing grants in aid of any school belonging to the Society.
- (l) provide on welfare and on humanitarian grounds all necessary facilities for the benefit of all the educational institutions of the Society.

3. The registered office of The Delhi Public School Society will be located at F-Block, East of Kailash, New Delhi-110065.

4. All the income, earnings and moveable or immovable properties of the Society shall be solely utilized and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and no profit on thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or past members of the Society or to any persons claiming through any or more of the present or past members. No members of the Society shall have any personal claim on any moveable or immovable properties of the Society or make any profit, whatsoever by virtue of the membership.

5. **Governing Body :**

The Working Committee of the Delhi Public School Society shall be its Governing Body. The Society entrusts the management of its affairs to the Governing Body in accordance with its rules and regulations. The names, addresses and occupations of the persons who are members of the Society as also of the Working Committee of the Society and to whom the Society entrusts the management of its affairs in accordance with its rules and regulations are currently as follows :

1 Shri V.K. Shunglu  
A-9, Sector-14  
Noida -201301, U.P.

*Am*  
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Chairman



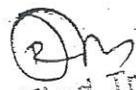
*ZKhadar*  
Secretary

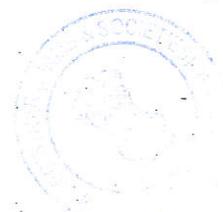
The Delhi Public School Society  
F-Block, East of Kailash  
New Delhi - 110065



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- 2 Rear Admiral (Retd.) M.M. Chopra Vice Chairman  
E-69, Vasant Marg  
Vasant Vihar  
New Delhi-110057.
- 3 Shri Pramod Grover Treasurer  
A-139, Neeti Bagh,  
New Delhi-110049.
- 4 Shri Indrajit Seth  
21, Golf Links,  
New Delhi -110003.
- 5 Shri V.M. Thapar  
Indian City Properties Ltd.  
3<sup>rd</sup> Floor, Thapar House,  
124, Janpath,  
New Delhi-110001.
- 6 Prof. B.P. Khandelwal  
4503, ATS Greens-II  
Sector-50, Noida, U.P.
- 7 Shri Rahul Singh  
E/49, Sujan Singh Park,  
New Delhi -110003.
- 8 Smt Namita Pradhan  
C-102, Defence Colony  
New Delhi-110024.
- 9 Shri R. Taneja Secretary  
The DPS Society (Ex-officio)  
F-Block, East of Kailash  
New Delhi-110065

  
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Secretary  
The Delhi Public School Society  
F-Block, East of Kailash  
New Delhi-110065  
The Delhi Public School Society  
F-Block, East of Kailash

Amended as on 17/11/17

## RULES AND REGULATIONS

OF

# THE DELHI PUBLIC SCHOOL SOCIETY

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I In these present unless there be something in the subject or context inconsistent therewith :-

- The 'Society', means 'The Delhi Public School Society'.
- The 'Act' means the 'Societies Registration Act, 1860 and any modification thereof.'
- The 'Office' means the 'Registered Office of the Society.'
- 'Month' means 'Calendar Month.'
- 'Member' means 'Life Member' only.
- 'Ex-officio Member' means a person attending the meeting in the official capacity without having any voting rights.
- The 'Delhi School Education Act' means the 'Delhi Schools Education Act, 1973'.
- 'School(s)' means the 'Society owned school(s).'
- 'Scheme of Management' means the Scheme of Management of the School concerned framed under provisions of the relevant Act & Rules of the State concerned.
- 'Delhi School Education Rules' means Delhi School Education Rules 1973 or such other rules as may be framed from time to time.
- 'In writing' or 'Written' means and includes words printed, typed, lithographed, represented or reproduced in any mode in a visible form.
- 'Secretary' includes any person appointed to perform the duties of the Secretary.
- 'Words importing the singular number include the plural number and vice versa'.
- 'Words importing persons include corporations'.
- 'Words importing the masculine gender include the feminine gender'.

## II Membership

1. For the purpose of registration the Society is declared to consist of twenty (20) members but it may, when it thinks fit, register an increase of members subject to the

PRINCIPAL CUM MANAGER  
DELHI PUBLIC SCHOOL  
BULANDSHAHR-203001 (U.F.)

Page 4 of 11



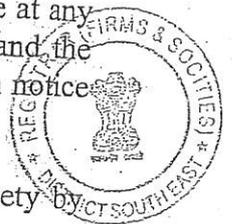
Secretary  
The Delhi Public School Society  
F-Block, East of Kailash  
New Delhi - 110065

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total membership not exceeding thirty (30) members.

2. (i) There may be a President and a Vice President of the Society who will be ipso facto members of the Society and the Working Committee and would be invited to attend any meetings of these bodies.
- (ii) The members of the Society will elect its Chairman, Vice Chairman, Treasurer and five other members from among its members to serve on the Working Committee of the Society.
3. The Chairman in consultation with Working Committee may from time to time determine the terms and conditions on which any other person shall be admitted to the membership of the Society, and it shall rest with the members of the Society to decide whether any person shall or shall not be admitted to membership.
4. Any person in sympathy with the objects of the Society shall be eligible to become a member of the Society.
5. After the Chairman approves of the proposal made by any member of the Society for enlisting a new member, his election to membership of the Society could take place by circulation among members of the Society.
6. The Chairman of the Society may in consultation with the Working Committee at any time by notice, in writing, require a member to withdraw from the Society and the person so required to withdraw shall at the expiration of one month from such notice being given, cease to be a member.
7. Resignation from membership shall be tendered to the Chairman of the Society by registered post and it shall take effect forthwith.
8. Every person shall on becoming a member of the Society sign the Roll of Members of the Society to be kept in a bound register.
9. The quorum for holding a meeting of the Society shall be one third of the total no. of members. No quorum shall be required in the case of adjourned meetings.
10. The members of the Society shall meet at least once in a calendar year. It shall be necessary to give at least fifteen days notice for calling the annual meeting of the Society. The Annual Meeting shall be held in the month of December every year during which the Budget of the Society shall be passed and election of the Working Committee, Chairman, Vice Chairman, Treasurer and Secretary, if any, shall be held. Other meetings may be called by the Chairman at ten days notice.
11. If upon winding up or dissolution of the Society there remains, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Society, but shall be given or transferred to some other institution(s) having objects similar to the objects of the Society, and it shall be prohibited to distribute its income and property among its members at or before the time of dissolution.

Certified



*Shade*  
Secretary  
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### III Voting

Unless otherwise provided by the bye-laws, all disputed questions at meetings shall be determined by vote. Each member of the Society or of the Working Committee as the case may be, present at the meeting shall have one vote and the votes of the majority shall prevail. In case of equality of votes, the Chairman shall have a casting vote. Ex-officio members, if any, will have no voting rights.

### IV Amendment of the Memorandum

In case it is deemed expedient to alter, extend or abridge the purpose for which the Society is constituted or to amalgamate it either wholly or partly with any other Society or body having similar purpose, the same shall be done in accordance with the provision of section 12 of the Societies Registration Act 1860.

### V Movable and Immovable Property

All deeds of transfer, lease and other documents relating to the movable and immovable property of the Society shall be signed by the Chairman and the Treasurer or Secretary of the Society under authority from the Board of Trustees.

### VI Amendment of the Rules and Regulations

The Rules and Regulations of the Society may be altered, varied or revoked at any time by a resolution passed by a majority of the members of the Society present at any meeting of the Society which shall have been convened for that purpose. For the amendment of the Memorandum of the Association para IV will hold good.

### VII All provisions of the Societies Registration Act 1860 shall apply to the Society.

### VIII Working Committee

1. The general management of the affairs of the Society shall be vested in and rest with the Working Committee who for the purpose of the Societies Registration Act 1860 shall be taken to be and shall act as the Governing Body of the Society.
2. The Working Committee shall consist of (i) Chairman, (ii) Vice Chairman, (iii) Treasurer, (iv) Secretary, (v) Five (5) other persons elected by the Society from among its own members.

(Elections will be held as per the 'Election Rules' enclosed as Appendix-A)

3. The members of the Working Committee shall be eligible for re-election.
4. A member of the Working Committee shall hold office for three years.
5. Any vacancy occurring in the Working Committee during the course of the term of three (3) years may be filled up by the Society for the remaining period of term as specified in VIII (4).

6. (a) The Working Committee shall meet ordinarily once in two months. The quorum of the meetings shall be four members.
- (b) In case the quorum is not complete the meeting shall be adjourned and fixed for another day. If again on the day fixed for the adjourned meeting the quorum is not complete, the members present shall proceed to dispose of the business, as if the required quorum was complete.
- (c) In case of an emergency the Secretary may with the approval of the Chairman of the Working Committee call a meeting at two (2) days' notice.
7. The Secretary shall ordinarily give seven days notice for the meetings.
8. The decisions of the Working Committee may in case of urgency, with the approval of the Chairman, be arrived at by circulation of the proposal and getting assent of the majority of the members of the Working Committee present at the time in Delhi.
9. The Working Committee shall do all such things as they consider necessary or expedient for the purpose of carrying out the objects of the Society.
10. The Working Committee shall appoint a Finance Committee, a Building Committee, an Education Committee, and such other Committees as it may deem fit to discharge its duties on behalf of the Society. Chairman / Vice Chairman will head all the sub committees appointed by the Working Committee.
11. Subject to the provisions of the Memorandum of Association and its Rules and Regulations the Working Committee shall, in addition to other powers vested in it, have the power to make such Rules as it may consider necessary for regulation of the Management of School(s).
12. All acts done at any meeting of the Working Committee or by any person as a member of the Working Committee shall be valid notwithstanding that it be afterwards discovered that there was some disqualification or defect in the appointment of any member of the Working Committee.
13. No act of the proceedings of the Working Committee shall be invalid merely by reasons of the existence of a vacancy or vacancies in the body or any defect in the co-option, nomination or election of any of its members.
14. No member of the Working Committee shall be personally or individually answerable for any loss arising in the administration or application of the funds of the school or for any damage to or deterioration that shall not happen by or through his or their willful default or neglect.
15. (a) The Working Committee may accept donations and gifts on such terms as may be considered suitable according to the Statutory Acts and Rules of the State.
- (b) The Working Committee shall function and perform its duties keeping in view the provisions of the Statutory Acts and Rules of the State.

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*[Signature]*  
Secretary

**The Delhi Public School Society**  
F-Block, East of Kailash  
New Delhi-110065

IX President and Vice President

1. The Society may elect a President and Vice President from amongst the members of the Society who have sufficient experience as a member of the Working Committee of the Society.
2. The President and Vice President will be invited to all meetings of the Society and the Working Committee and their advice sought on all vital policy matters connected with the running of the schools under the Society.

X Chairman

The Society shall elect from among its own members a Chairman to hold office for three (3) years. He shall be eligible for re-election.

In any emergency, which, in the opinion of the Chairman requires immediate action, the Chairman shall take such action as he thinks necessary and shall, at the earliest opportunity thereafter, report his action to the Working Committee.

XI Vice Chairman

The Society shall elect from its own members a Vice Chairman to hold office for three (3) years. He shall be eligible for re-election.

Vice Chairman will perform the duties of the Chairman in the absence of the Chairman.

XII Treasurer :

The Society shall elect from its own members a Treasurer to hold office for three (3) years. He shall be eligible for re-election.

He shall be responsible for:-

- (a) The supervision and control of the accounts. He shall operate on the accounts of the Society with its Bankers jointly with a person or persons as may be appointed by the Working Committee from time to time.
- (b) The proper auditing of the accounts periodically by an Auditor appointed by the Society.
- (c) Subject to the direction and control of the Society he shall manage the property and investments of the Society and the presentation of the annual accounts and budgets statements.
- (d) He shall arrange for the proper custody of all movable and immovable property, moneys, securities and investments of the Society.

(e) Subject to the direction and control of the Society and the Working Committee, the

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Secretary  
The Delhi Public School Society  
F-Block, East of Kailash  
New Delhi-110065



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Treasurer shall have the powers to buy and endorse and sell shares, securities and others instruments of a similar character on behalf of the Society and realize interest, dividend, bonus, of profit due thereon under his signature jointly with the signature of Secretary.

### XIII Member Education

The Working Committee may appoint Member Education from amongst the five elected members.

However, in an exceptional case, a person who is a distinguish educationist may be appointed as Member Education who would become an ex-officio member of the Education Committee and Working Committee without any voting rights.

### XIV Member Finance :

The Working Committee may appoint Member Finance from amongst the five elected members.

However, in an exceptional case a person who is having long experience in finance may be appointed as Member Finance who would become an ex-officio member of the Finance Committee and Working Committee without having any voting rights.

He will assist the Chairman in supervising the finances of the Society and of its Schools. He will be responsible for advising the Society on financial policy and system. He will be the Convener of any working Group or Sub Committee dealing with financial matters which may be appointed by the Working Committee.

### XV Secretary

1. The Society may appoint one of its members or any other person as a Secretary on such terms and conditions as it may consider suitable. If such a person is not a member of the Society he will become ex-officio member of the Society and Working Committee but will have no voting rights.
2. He shall convene meetings of the Society and its Working Committee, shall circulate agenda and maintain records of the proceeding of these meetings. He shall see that the decisions of the Society and the Working Committee are implemented and shall make a report to this effect at the next meeting of the Society or the Working Committee, as the case may be.
3. He shall be responsible for the maintenance of the documents of the Society.
4. He shall exercise such other powers and perform such other duties as obligated by the Rules and Regulations or as the Society may determine.
5. The Society may sue or be sued in the name of the Secretary who will be competent to employ lawyers and attorneys for the purpose of prosecution and defense of suits and legal proceedings and to sign plaints, written statements, vakalatnamas, affidavits.

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**The Delhi Public School Society**  
F-Block, East of Kailash  
New Delhi-110065



**PRINCIPAL CUM MANAGER**  
**DELHI PUBLIC SCHOOL**  
**BULANDSHAHR-203001 (U.P.)**

**Secretary**  
**The Delhi Public School Society**  
**F-Block, East of Kailash**  
**New Delhi-110065**

other papers in relation thereto as well as file or receive back documents and moneys belonging to or meant for the Society.

6. He shall be responsible for coordinating the activities of the different schools under the control of the Society.
7. Subject to the powers and functions of the Treasurer, as defined above, he shall satisfy himself that all moneys are expended for the purpose for which they are granted, sanctioned or allotted.

#### XVI The Board of Trustees

All immovable property of the school shall be vested in a Board of Trustees consisting of the members of the Society selected by the Society and they will not be entitled to alienate or encumber it in any manner without a decision of the Working Committee. The Trustees so selected shall hold office for such period as the Society may determine. The names of the present Board of Trustees are as follows :

1. Dr. Usha Luthra
2. Shri Ashok Chandra
3. Shri Ravi Vira Gupta

#### XVII Finance and Accounts

1. The account of the Society and the schools shall be kept in the format and on the lines as laid down by the Working Committee and shall be audited periodically by a firm of Chartered Accountants appointed by the Society.
2. All moneys received for and on behalf of the school shall be paid into the appropriate account in the Bank/Banks approved by the Working Committee.
3. Proper receipts will be taken for all payments made. For small bills amounting to less than Rs. 5000/- payments may be made by cash.
4. The annual accounts and balance sheet of the Society as also of the schools, as prepared by the auditors, along with audit report shall be submitted to the Finance and Working Committee and also for approval of the Society.
5. The funds of the Society shall be employed solely for the purpose and objects of the Society.
6. Moneys accruing specially to or in respect of the school fund of each recognized school belonging to the Society and money made available from the funds of the financing of any such schools shall be deposited and withdrawn in accordance with rules framed under the relevant Act & Rules of the State concerned.
7. Any other funds shall be paid into or deposited in the such bank / banks that may be



*Khader*  
Secretary

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The Delhi Public School Society  
F-Block, East of Kailash  
New Delhi-110065

determined by the Working Committee and any amount which is to be drawn there from shall be withdrawn by means of cheques signed by two persons duly nominated by the Working Committee one of whom shall be Treasurer of the Society.

XVIII Principals & Staff :

1. The Principal of each school owned by the Society :-
  - (a) shall be appointed in accordance with the provisions of the relevant Act & Rules of the State concerned and the rules framed under the same Act. He shall be Head of the school upto Senior Secondary level;
  - (b) shall perform the duties, exercise the powers and have the responsibilities of the Head of the school as enumerated in the relevant Act & Rules of the State concerned;
  - (c) shall also have such powers and duties as may be delegated to him by the Managing Committee of the schools as constituted under the provision of the relevant Act & Rules of the State concerned.
  - (d) He shall execute, contract and sign documents for the supply of articles of daily requirements of the school.
  - (e) Soon after the close of every academic year the Principal shall prepare a report on the working of the school, which shall be placed before the Working Committee.
2. The Chairman will nominate two Principals of the Society owned schools to be the members of the Education Committee.
3. Principals of the Society owned schools may be invited for Committee meetings, as required, without having any voting rights.
4. The Society at its sole discretion may delegate an employee of a school to another school.

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We the undersigned do hereby certify that this is the correct copy of the Rules and Regulations of 'The Delhi Public School Society' alongwith the Memorandum of Association of 'The Delhi Public School Society'.

  
PRINCIPAL & JUNIOR MANAGER  
DELHI PUBLIC SCHOOL  
BULANDSHAHAR (U.P.)

  
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Page 11 of 11

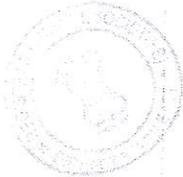
  
Secretary  
The Delhi Public School Society  
F-Block, East of Kailash  
New Delhi-110065  
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ANNEXURE -II

**POINTS FOR DELHI PUBLIC SCHOOLS IN THE STATE OF UTTAR PRADESH RUN BY DELHI PUBLIC SOCIETY, NEW DELHI**

- A) The Delhi Public School Society is registered under Societies Registration Act, 1860 vide no S-361 and doesn't need any renewal.
- B) We may induct a person to the Managing Committee of the School as nominated by Director Education, U.P.
- C) Depending upon the merit 10% seats will be reserved for the students of SC & ST students at the fee rates prescribed by U.P. Boards of Basic Education conducted schools.
- D) That the Society shall not ask for any grant and aid from State Govt. and in case the school is affiliated to CBSE New Delhi or Council for the Indian School Certificate Examination, New Delhi or Council for the Indian School Certificate Examination, New Delhi, the affiliation with State Board including Grant and aid (if any) shall automatically stand terminated.
- E) That the pay scales and perks of the employees serving for the institution shall in no way be less than the corresponding category of employees serving in the State Govt. Schools.
- F) That the service conditions shall be drawn and the employees will be entitled to retirement benefits in no way less than private aided school run by State Govt.
- G) The institution shall obey the instructions of State Govt. as applicable from time to time.
- H) That the record of the school shall be maintained in prescribed formats
- I) That teaching of Hindi language shall be mandatory till Class VIII and will be taught in future too.

The conditions proposed above shall not be amended without prior sanction of State Govt.



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*gKhader*  
Secretary  
The Delhi Public School Society  
F-Block, East of Kailash  
New Delhi-110065

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BULANDSHAHR-203001 (U.P.)

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OFFICE OF THE REGISTRAR FIRM/SOCIETY, DISTT SOUTH EAST,  
 OLD GARGI COLLEGE BUILDING, BEHIND LSR COLLEGE,  
 LAJPAT NAGAR-IV, NEW DELHI-110024.

F.No./Registrar Firm/Society/2018/ 308

Dated: - 19/04/18

To,

Mr. R. Taneja,  
 Secretary, The Delhi Public School Society,  
 F-Block, East of Kailash,  
 New Delhi-110065

Sub: Certificate of Registration.

Sir,

With reference to your letter no. DPSS: 2018-19:139 dated 18/04/2018 on the subject noted above, I am directed to inform you that "The Delhi Public School Society" is registered under Societies Registration Act 1860, in this office vide registration no. S-361 of 1948-49.

  
 PRINCIPAL CUM MANAGER  
 DELHI PUBLIC SCHOOL  
 BULANDSHAHR-203001 (U.P.)

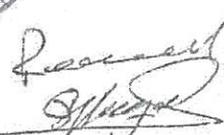


  
 for Registrar of Firms & Societies  
 Distt. South East  
 Govt. of NCT of Delhi

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 READER TO SOCIETIES / FIRMS

  
 Secretary  
 The Delhi Public School Society  
 F-Block, East of Kailash  
 New Delhi-110065

  
 19/4/2018

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